

**Local Government Pension Scheme  
Estimate request for early retirement**

**Form - LGPSRET1**

Use this form if you are an employer and wish to request an estimate of the benefits that would become payable to the employee to whom the following detail relates.

<b>Name of employer</b>	
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**1. Employee details**

Employee name	
Date of Birth	
National Insurance number	

Please enter below summary of employment history (including breaks in service and all changes in contractual hours or work per week/working weeks per year). Continue on a separate sheet if necessary.

**2. Estimate details**

Post being terminated	
Proposed date of leaving	

**Reason for leaving: (tick one box from the 3 options shown below)**

Voluntary retirement age 55-75*	<input type="checkbox"/>
Flexible retirement*	<input type="checkbox"/>
Redundancy	<input type="checkbox"/>
Efficiency	<input type="checkbox"/>
Ill-health	<input type="checkbox"/>
Estimated pensionable pay (WTE) in last 365 days prior to date of leaving (for members with pre-2014 service only)	£
Actual Pensionable Pay from 1 April to date of leaving	£
Amount of Additional Pension awarded: if applicable	£
Amount of estimated basic redundancy payment (if applicable)	£
Amount of Severance Payment (i.e. enhanced redundancy over and above the basic redundancy payment) - if applicable	£
* indicate if 85 rule has been 'switched on' for either of above	Yes <input type="checkbox"/> No <input type="checkbox"/>

### 3. Authorisation

Authorising officer – signature*	
Authorising officer – print name	
Email	
Telephone number	
Date	

\*We can accept employer forms via email without the need for a handwritten signature if the email is sent:

- By a contact at the employer who is listed on the authorised signatories list, and
- From an employer email address e.g., John.smith@eastsussex.gov.uk

Please return the completed form via email to [pensions@eastsussex.gov.uk](mailto:pensions@eastsussex.gov.uk) or by post (wet signature still required) to:

Pensions, East F, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE

If you require any support, please email [pensions@eastsussex.gov.uk](mailto:pensions@eastsussex.gov.uk) or call 0300 200 1022.