

**Local Government Pension Scheme
Estimate request for early retirement**

Form - LGPSRETI - OA

Use this form if you are an employer and wish to request an estimate of the benefits that would become payable to the employee to whom the following detail relates.

Name of employer	
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1. Employee details

Employee name	
Date of Birth	
National Insurance number	

Please enter below summary of employment history (including breaks in service and all changes in contractual hours or work per week/working weeks per year). Continue on a separate sheet if necessary.

2. Estimate details

Post being terminated	
Proposed date of leaving	

Reason for leaving: (tick one box from the 3 options shown below)

Voluntary retirement age 55-75*	<input type="checkbox"/>
Flexible retirement*	<input type="checkbox"/>
Redundancy	<input type="checkbox"/>
Efficiency	<input type="checkbox"/>
Ill-health	<input type="checkbox"/>
Estimated pensionable pay (WTE) in last 365 days prior to date of leaving (for members with pre-2014 service only)	£
Actual Pensionable Pay from 1 April to date of leaving	£
Amount of Additional Pension awarded: if applicable	£
Amount of estimated basic redundancy payment (if applicable)	£
Amount of Severance Payment (i.e. enhanced redundancy over and above the basic redundancy payment) - if applicable	£
* indicate if 85 rule has been 'switched on' for either of above	Yes <input type="checkbox"/> No <input type="checkbox"/>

3. Authorisation

Authorising officer – signature*	
Authorising officer – print name	
Email	
Telephone number	
Date	

*We can accept employer forms via email without the need for a handwritten signature if the email is sent:

- By a contact at the employer who is listed on the authorised signatories list, and
- From an employer email address e.g., John.smith@eastsussex.gov.uk

Please return the completed form via email to pensions@eastsussex.gov.uk or by post (wet signature still required) to:

Pensions, East F, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE

If you need to contact us please call 0300 200 1022 or email pensions@eastsussex.gov.uk.