

**Form PSO2 – Local Government Pension Scheme Regulations 1997**

**Written consent for valuation and provision of information in connection with Divorce/Civil Partnership proceedings**

Please complete the details requested in block capitals, sign, date and return the Form.

Your full name	
Your date of birth	
The address to which you wish correspondence to be sent (for example, your home address)	
Your National Insurance Number	
Do you currently contribute to the Local Government Pension Scheme (LGPS), <b>or</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you have a deferred pension in the LGPS, <b>or</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you in receipt of a pension from the LGPS?	Yes <input type="checkbox"/> No <input type="checkbox"/>
The name of the employer in whose employment you are (or were) a member of the LGPS	
Have divorce/dissolution or annulment proceedings formally commenced (see note 1 below) i.e. have you completed a 'Form A' for your solicitor?	Yes <input type="checkbox"/> No <input type="checkbox"/>
The name and address of the solicitor acting for you.	
Do you authorise the Pensions Section to provide the solicitor named above with such pension information as he / she may request in relation to your benefits in the LGPS?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Signed	
Date	

## Notes

I. Divorce/dissolution or annulment proceedings must have commenced under one of the Following:

- Part II of the Matrimonial Causes Act 1973 or Part III of the Matrimonial and Family Proceedings Act 1984 (England and Wales powers in relation to domestic and overseas divorce etc.), or
- Part III of the Matrimonial Causes (Northern Ireland) Order 1978, or Part IV of the Matrimonial and Family Proceedings (Northern Ireland) Order 1989 (corresponding Northern Ireland powers), or
- the Family Law (Scotland) Act 1985 or Part IV of the Matrimonial and Family Proceedings Act 1984 (corresponding Scottish powers)

**Please return this completed form to:**

Pensions, East F, County Hall, St Anne's Crescent, Lewes, East Sussex, BN7 1UE

**East Sussex Pension Fund - Local Government Pension Scheme  
Pension Sharing on Divorce/Dissolution**

**Schedule of Charges**

**Scheme Member not yet retired – about to divorce/dissolve civil partnership**

<b>Procedure</b>	<b>Comments</b>	<b>Estimated cost</b>	<b>Charged to*</b>
<b>1.</b> provision of basic information relating to the LGPS.	Standard annual entitlement under Pension Schemes Act 1993	£0	
<b>2.</b> Produce CETV calculation	If standard annual entitlement under Pension Schemes Act 1993 (except see 3. Below)	£0	
<b>3.</b> Additional CETV quotations within a 12 month period		£160 + VAT/additional quotation	Scheme member
<b>4.</b> Provision of other information	If under disclosure of information legislation  Otherwise, depending on the nature of the request	£0  Minimum £0 Maximum £53 + VAT	Scheme member or ex-spouse/civil partner, depending on who requests the information
<b>5.</b> Receipt of pension sharing order or consent order	To cover all administration costs from receipt of the pension sharing order to completion of pension payments	£534 + VAT	Ex-spouse/civil partner
<b>6.</b> Assuming all documentation is in place, settle a transfer out (instead of 5. Above)		£160 + VAT	Ex-spouse/civil partner
<b>7.</b> Objections to order by pension scheme	Onus should be on the draftsman of the order to ensure that it is correctly drafted prior to issue	Scheme to notify member/solicitor that costs for dealing with inoperable orders will be passed on	

## **Scheme member retired (pension in payment) – about to divorce/dissolve civil partnership**

<b>Procedure</b>	<b>Comments</b>	<b>Estimated cost</b>	<b>Charged to*</b>
<b>1.</b> provision of basic information relating to the LGPS.	Standard annual entitlement under Pension Schemes Act 1993	£0	
<b>2.</b> Assess the value of the pension in payment, including any contingent benefits	Actual costs dependent on charges incurred for actuarial time	£267 + VAT	Pensioner
<b>3.</b> Administrative cost of collecting and interpreting medical evidence in respect of divorcing couple	It is assumed that the charges for supply of medical evidence will be met by the divorcing couple	Scheme to advise that payment of supply of medical evidence will be the responsibility of the member	
<b>4.</b> Establish new pensioner record	To cover all administration costs from the receipt of a pension sharing order to completion of pension payments	£534 + VAT	Ex-spouse/civil partner
<b>5.</b> Assuming all documentation is in place, settle a transfer out (instead of 4. Above)		£160 + VAT	Ex-spouse/civil partner
<b>6.</b> Establish a new member scheme record (record keeping/tracing reasons, etc.)		£53 + VAT	Ex-spouse/civil partner

### **Notes**

1. \* Invoice to be issued as stated unless the court order specifies otherwise.
2. All charges associated with pension sharing on divorce/dissolution are to be paid in full before the pension sharing order will be implemented.
3. VAT is required to be added to the charges specified. All charges shown are, therefore, exclusive of VAT.
4. Reasonable administrative costs associated with the implementation of an earmarking order will also be recovered and details can be provided if required.
5. All charges are correct at the time of production of this charging schedule. The authority administering the Pension Fund will increase its charges each April by CPI (over the 12 months to the previous September).
6. The County Council's in-house AVC providers may also charge for the provision information for pension sharing on divorce/dissolution or work involved in implementation of a pension sharing order. Any such charges will be charged in full in addition to the figures quoted above.