

The impact of changing job roles on your Local Government Pension Scheme records

People move roles with an employer on a regular basis. This could be because of restructure, sideways move, promotion, or other reasons. When this happens, your employer may provide you with a new payroll reference or post number. This information is then given to your pension provider to process.

East Sussex Pension Fund must follow strict guidelines laid down via legislation. These rules stipulate that we initially treat each employee post as a separate pension record. This is important as when you start a new role, even if it is with the same employer, you are entitled to certain new starter rights. For example, you have the option to transfer in pensions from elsewhere within 12 months of starting the new role.

How does this work? – meet Carrie



Carrie has been part of a restructuring exercise in the Finance area where she works. Consequently, her job role and payroll reference have changed.

Step 1

Carrie is initially treated as a leaver from the Pension Fund in respect of her old role. This means she is entitled to deferred benefits. She will receive a letter from East Sussex Pension Fund confirming this.

Step 2

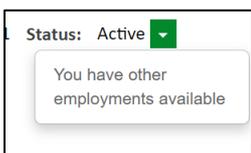
Carrie will receive a new joiner letter from East Sussex Pension Fund in respect of her new role (this could be received up to 3 months after we are notified).

Step 3

Carrie's pension records will be automatically joined together within 12 months of her new role starting. Aggregation is an individual's choice and an important one. So, before we do this, we will write to her offering her the option of retaining separate benefits. There may be a good reason why she would not want to join her records together.

'My Pension' – member self-service portal

Any registered users of 'My Pension' will still be able to log on* using their normal username and password. Within the system you can view different pension records by clicking on the drop-down arrow next to Active on the top right of the screen (see below). So, for example Carrie could look at both her deferred record (from her old role) and her active record (from her new role).



* There are certain circumstances where your deferred record may not show online. For example, if you are over 60 when you leave a post you will be offered the opportunity to take your pension early. Your pension record will not be automatically deferred. Instead, your record will be placed in an undecided status until you decide whether to take benefits. If you do not confirm within 3 months your record will automatically be deferred.

Still have questions?

Email: pensions@eastsussex.gov.uk or Call: 0300 200 1022 - Monday to Friday 9am to 4pm