

**Local Government Pension Scheme
Medical certificate for a current Councillor
Request for early payment of deferred benefits on the grounds of ill health.**

Form – LGPS IH-3A

Before completing this form, please read the guidance notes on page 3. Once complete, please return the form to the [East Sussex Pensions Team](#).

Part A – to be completed by the Authority

Title	Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Other <input type="checkbox"/>
Surname of Councillor				
Forename(s)				
Date of birth				
National insurance number				
Home address 1				
Home address 2				
Home address 3				
Home address 4				
Post code				
Name of Authority				
Nature of office: Councillor (full description of the requirements of the role are attached)				

Part B – to be completed by the approved (1) registered medical practitioner

Please tick either **B1** or **B2**

I certify that, in my opinion, the Councillor named in Part A IS / IS NOT Suffering from a condition that, on the balance of probabilities, renders him / her permanently incapable (2) of discharging efficiently the duties of his / her office as a Councillor with his / her authority because of ill health or infirmity of mind or body.	B1 IS	<input type="checkbox"/>
	B2 IS NOT	<input type="checkbox"/>

If **B2** has been ticked please move to Part D of this form.

If **B1** has been ticked, please indicate which one of the following (boxes **B3** or **B4**) applies.

I certify (5) that, in my opinion, the Councillor named in Part A:

Is exceptionally ill, with a life expectancy of less than 1 year	B3 <input type="checkbox"/>
And	IS AWARE OF THIS <input type="checkbox"/>
Is aware of this / isn't aware of this	ISN'T AWARE OF THIS <input type="checkbox"/>

Is not exceptionally ill, and has a life expectancy of 1 year or more.	B4 <input type="checkbox"/>
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After ticking **B3** or **B4** please move to Part C.

Part C – To be completed by the approved registered medical practitioner. Severe ill health test statement - as required by HMRC

<p>If B1 has been ticked I further certify that, in my opinion, the Councillor DOES / DOES NOT satisfy the following statement:</p> <p>As a result of his / her ill health or infirmity, the Councillor is unable to continue in his / her current office and is unlikely to be capable of taking on any other paid work in any capacity, otherwise than to an insignificant extent (3) before State pension age (4).</p> <p>(Note: the answer to this question is used to determine whether or not the person could be subject to a tax charge in accordance with the annual allowance test under the Finance Act 2004).</p> <p>Please now complete Part D.</p>	<p>B5 DOES <input type="checkbox"/></p> <p>B6 DOES NOT <input type="checkbox"/></p>
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Part D – General statement to be completed by the approved registered medical practitioner

I do / do not* attach a copy of my full report / assessment and I certify that: I have not previously advised, or given an opinion on, or otherwise been involved in this case

AND

I am not acting, and have not at any time acted, as the representative of the employee named in Part A, the Authority or any other party in relation to this case

AND

I hold a diploma in occupational health medicine (D Occ Med) or an equivalent qualification issued by a competent authority in an EEA State (with 'competent authority' having the meaning given by Section 55(1) of the Medical Act 1983), or I am an Associate, a Member or a Fellow of the Faculty of Occupational Medicine or of an equivalent institution in an EEA State.

(* delete as appropriate)

Signature of independent registered medical practitioner + date	
Print name of independent registered medical practitioner	
Registered medical practitioner's / company's official stamp (Optional)	

Explanatory notes to accompany certificate

Meaning of terms used

- (1) The independent registered medical practitioner signing the certificate must have been approved for this purpose by the Pension Fund administering authority.
- (2) 'Permanently incapable' means that the person will, more likely than not, be incapable of discharging efficiently the duties of their office because of ill health or infirmity of mind or body until, at the earliest, their 65th birthday.
- (3) 'Insignificant extent' means, for example, that the person could undertake voluntary work or unpaid work where out of pocket expenses are reimbursed or small amounts of travelling or subsistence payments are made. Any paid work should be insignificant, for example it should be infrequent or only for a few days during the year and the payment must be small in amount, not just as a proportion of the pay or salary they are earning in their current job.
- (4) State pension age is currently age 65 for men. State pension age for women is currently being increased to be equalised with that for men. The Government has announced that it will speed up the pace of State pension age equalisation for women, so that women's State pension age will reach 65 by November 2018. The State pension age will then increase to 66 for both men and women from December 2018 to April 2020. Under current legislation the State pension age is due to rise to 67 between April 2034 and April 2046 and to 68 between April 2044 and April 2046. For a full breakdown of State pension ages please see the State pension age calculator on the Pensions Advisory Service website.
- (5) Certification of limited life expectancy of less than 1 year may only be provided by a fully registered person within the meaning of the Medical Act 1983. The full text of the Act can be found on the General Medical Council website.

General

If B2 has been ticked, the Councillor does not, in the medical opinion of the approved registered medical practitioner, meet the criteria for an ill health pension under the LGPS.

- If B1 has been ticked, the Councillor does, in the medical opinion of the approved registered medical practitioner, meet the criteria for an ill health pension under the LGPS.
- The opinion given by the approved registered medical practitioner does not, in itself, give entitlement or otherwise to an ill health award. Nor should the medical practitioner indicate to the Councillor that such an award will or will not be made. It is for the employing authority to make the formal ill health award determination.
- If B3 has been ticked the Pension Fund administering authority may pay the member a lump sum equal to 5 times the member's annual pension. If such a payment is made there is no pension input amount for the purposes of the annual allowance test under the Finance Act 2004 as the person meets the 'severe ill health condition' under section 229 of that Act.
- If B5 has been ticked this means that there is no pension input amount for the purposes of the annual allowance test under the Finance Act 2004 as the person meets the 'severe ill health condition' under section 229 of that Act.

These notes were up-to-date in November 2011 and are provided for information only. They confer no contractual or statutory rights and in the event of any dispute the appropriate legislation will prevail.

This is a medical certificate provided in respect of a current councillor member by an independent, approved, duly qualified registered medical practitioner in accordance with regulation 97 of the Local Government Pension Scheme Regulations 1997 (as amended) and for the purposes of section 229(4) of the Finance Act 2004.